

**HiSET / Customer Service / MS Word**

# L A R E INSTITUTE

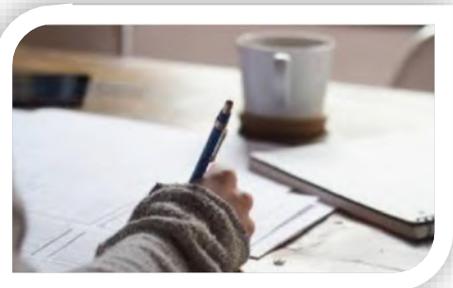


## **CLASSES START NOW!**

**Monday → Thursday 8:30AM to 2:00PM**

For More Information, Call **Vicky Rivera**  
at the LARE Institute at:  
**978-685-2151 Ext. 6724**

**The LARE Institute** provides Workshops,  
Individual Coaching in Resume Writing,  
Cover Letters, Interview Preparation and  
Job placement assistance.



## **YOUTH GRANT PROGRAM**

Youth between the ages of  
**16-24** years old can apply!  
*(NOT currently enrolled in school)*

### **HiSET Preparation Classes: LEARN THE FOLLOWING SKILLS:**

Reading – Writing – Math – Social  
Studies – Science – Computer Skills –  
HiSet Practice Tests

#### Students can Earn:

- **Customer Service Certification**
- **MS Word Certification**



**GET STARTED**



**WOW**  
M A G I C



**GET STARTED**



**Contact Mary Javier**  
978-685-2151 - Ext. 6710

6 Campanelli Drive, Andover MA 01810

**APPLY NOW!** >>>



**NOW AVAILABLE! Grants to qualifying Students**

**Electromechanical Assembly Program**

Only **11 weeks**

**LEARN THE FOLLOWING SKILLS:**

- Safety in Electronic Assembly
- Through-Hole Assembly Soldering
- Surface Mount Assembly and Soldering
- Seven Sins of Hand Soldering
- Quality Control Inspection
- Documentation
- Wires and Terminals
- IPC-A-610 Certified IPC Specialist
- J-STD-001 Certified IPC Specialist
- OSHA-10 Certification

**CLASSES START NOW!**

**Monday – Thursday**

8:30AM to 2:00PM and

**Friday 8:30AM to 12:00PM**

Upon passing the Exams, Students will earn:

**IPC-A-610 & J-STD-001 Certifications**  
and an **OSHA-10 Certification**

Classroom Instruction, Hands-On training, Individual training,  
Resume & Cover Letter Prep and Job Placement Assistance

For more information, Call the LARE Institute at  
978-685-2151  
or VISIT: [LAREINSTITUTE.COM](http://LAREINSTITUTE.COM)

**Phlebotomy Program**

Only **6 weeks**

**LEARN THE FOLLOWING SKILLS:**

- Specimen Handling & Transport
- Specimen Processing
- Venipuncture & Capillary puncture
- Non-Blood Specimen Collections
- Infection Control
- Legal & Ethical Procedures & Policies
- Healthcare Structure
- Quality Control & Assurance
- Clinical Laboratory Departments
- OSHA-10 Certification

**CLASSES START NOW!**

**Monday – Thursday**

8:30AM to 2:00PM and

**Friday 8:30AM to 12:00PM**

Upon passing the *National Healthcareer Assoc.* Exam

Students will have earned the title of a  
**Certified Phlebotomy Technician (CPT)**

Additionally, Students will earn certification with  
**American Heart Assoc. BLS-CPR/First Aid** and

**OSHA-10 Certification** after passing associated Exams

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